

Initials _____
Date _____



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POSITION DESCRIPTION

Status: Hourly
Pay ID: _____
Date: 2/21/2018
Location: Grand Junction, Western Slope

Department: MCSI
Job Title: Concrete Repair Specialist w/ CDL
Reports to: Job Foreman/Superintendent
Approval:

General Purpose of Position and Essential Position Functions and Responsibilities: Performs any combination of duties on construction projects, usually working in utility capacity, transferring from one task to another as demands require, ancillary to caulking, staining, concrete patching or overlaying, specialized grouting, foundation underpinning, crack injection, or new foundation systems. Maintain slab jack truck and equipment. Mobilize to and from job sites, set up equipment and perform slab jack repair duties.

Tasks Performed by the Position:

1. Rakes, rods or screeds freshly poured concrete, finishes using floats, trowels or hand powered equipment.
2. Uses specialized grout pumps to force the injection of liquefied material under pressure through hose into voids, cracks or other required areas.
3. Strategic placement of grout in specific locations to fill voids and provide structural support.
4. Mops, brushes or spreads paints or other compounds over surfaces for aesthetic effect or protection, according to training and manufacturer's instructions.
5. Sprays materials such as water, sand, steam, waterproofing or other substances through hose to clean, coat or seal surfaces.
6. Lifts, carries and holds building materials, tools and supplies.
7. Cleans tools, equipment, materials and work areas.
8. Measures distances and dimensions from points and grade stakes, drive stakes, and stretches tight line.
9. Bolts, nails, aligns and blocks up forms and/or bracing.
10. Signals operators of construction equipment to facilitate alignment, movement and adjustment of machinery.
11. Mixes concrete, grout or repair materials using portable or hand held mixers.
12. Performs variety of routine, non-machine tasks, such as removing forms from set concrete, filling expansion joints, sealing, cleaning, and digging.
13. Measures, cuts and bends steel reinforcement or welded wire mesh.
14. Applies caulking compounds by hand or with caulking gun to seal crevices.
15. Grinds or sands concrete or wood flooring, using abrasive tools or machines.
16. Chips, scabbles and drills concrete using appropriate chipping tools, rotary-hammer or other drills.
17. Performs variety of tasks involving dexterous use of hands and tools, such as demolishing buildings, sawing lumber, dismantling forms, removing concrete or other materials.
18. Work is usually performed with other workers, but may be performed solely by individual.
19. Many of these tasks are not full time; project size and organization of work determine whether workers spend their time on one job or task, or transfer from task to task as the project progresses to completion.
20. Some workers habitually work in one area, whereas others transfer according to availability of work or on seasonal basis.
21. Operates hydraulic equipment used to install resistance or helical piers, and installs foundation underpinning materials and systems.
22. Keep driving logs current and turn in properly completed time cards.

Position Requirements:

1. **Minimum Education and Experience:**
 - a. Two (2) years experience (preferred).
 - b. High School Diploma or GED.
 - c. Periodic training to learn advanced techniques and new products.
2. **Minimum Required Skills, Ability, Licensing, Certification, Training, etc.:**
 - a. Class B CDL and medical card. Good public relations skills, ability to represent MCSI in positive manner. Desire and ability to keep learning and improving. Must be familiar with all equipment and the safe operating procedures of all tools and equipment.
3. **Tools, Equipment, or Machines Required to Operate and own.**
 - a. OWN: Basic hand tools to accomplish task, trowels, carpenter tool belt, hammers, tape measures, and miscellaneous other small tools.
 - b. OPERATE: Basic hand and power tools (elec. & air), pickup trucks, forklift, skid-steer loader, wheelbarrow, shovels, picks, sledge hammer, and other small equipment used for this work.
4. **Testing Requirements:** N/A
5. **Physical Requirements:**
 - a. **General:** walk, stand, sit, climb, uses hands and finger to handle or feel objects or tools, reach with hands and arms, talk, listen, hear, read, see, lift, bend, climb in/out of equipment.
 - b. **Lifting:** 125 # requirement, sometimes numerous times per day.
 - c. **Exposure to Elements:** sun, wind, dust, rain, concrete, grouts, mud, snow, ice, cold, heat, high pressure hoses, solvent, grease, oil, paint, cleaning materials, noise.
 - d. **Handling of Dangerous Equipment:** normal safety issues and guidelines of operating heavy equipment, pressurized concrete and hydraulic lines or hoses.
 - e. **Risk of Assault or Injury:** highway safety conditions and heavy equipment operational hazards can be minimized through close attention to good operating practices.
 - f. **Other Hazardous Working Conditions:** blizzards, floods, fires.
6. **Scheduled Work Hours:** Typically 6-7:00am to 3-4:00pm, ½ hours for lunch, Two 10 minute breaks, unless otherwise specified. Hours may vary and out of town work will apply.
7. **Judgment/Decision Making:** minimal, using common sense.
8. **Supervision:**
 - a. **Position Receives Direction From:** General Manager, project manager, superintendent, and project foreman.
 - b. **Position Directs:** occasional labors or temporary helper/labors.

ALL EMPLOYMENT IS AT-WILL, MEANING THAT EITHER THE EMPLOYEE OR EMPLOYER MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANYTIME WITH OR WITHOUT CAUSE OR PRIOR NOTICE.